



BHARAT SEATS LIMITED

CIN: L34300DL1986PLC023540

Regd. Office: D-188, Okhla Industrial Area,

Phase-I, New Delhi - 110 020

Ph: 011-26815592 Fax: 0124-2341188

E-mail: investor_relations@bharatseats.net, Website: www.bharatseats.com



**NOTICE OF 29TH ANNUAL GENERAL MEETING,
E-VOTING INFORMATION AND BOOK CLOSURE**

NOTICE is hereby given that the 29th Annual General Meeting (AGM) of the Members of Bharat Seats Limited will be held on Wednesday, 20th July, 2016 at 11.00 A.M. at Air Force Auditorium, Subroto Park, New Delhi.

The despatch of physical copies of Notice for the AGM and Annual Reports to the members (who have not furnished their email-ids), for the financial year ended 31st March, 2016, has been completed on 18th June, 2016. Notice, along with Annual Reports have also been sent on 15th June, 2016 through email by Central Depository Services (India) Limited (CDSL) to the members who have registered their Email-ids with the Company/ Depository participants(s).

The members may cast/ exercise their right to vote by electronic means through remote e-voting services provided by CDSL. The detailed instructions for remote e-voting are given in Note No.18 in the Notes to Notice of AGM. The members are requested to carefully go through the instructions before casting their vote through remote e-voting. Voting rights shall be reckoned on the paid up value of shares registered in the name of the member/ beneficial owner as on the cut off date i.e. 13th July, 2016. Any person who acquires shares of the Company and becomes member of the Company after despatch of Notice of AGM and holding shares as on the cut off date i.e. 13th July, 2016, may follow the same instructions as mentioned in Note No.18 in the Notes to Notice of AGM. The remote e-voting period commences on Sunday, 17th July, 2016 at 9:00 a.m. and ends on Tuesday, 19th July, 2016 at 5:00 p.m. Please note that remote e-voting will not be allowed beyond 5:00 p.m. on 19th July, 2016.

The facility for voting through Ballot Paper shall be made available at the venue of the AGM to the members attending the meeting, who have not cast their vote by remote e-voting. The members who have cast their vote by remote e-voting prior to the AGM, may also attend the meeting but shall not be entitled to cast their vote again at the AGM.

The Notice and annual report can also be downloaded from the Company's website: www.bharatseats.com. Any grievance related to e-voting may be addressed to the undersigned.

Notice is hereby given that pursuant to Section 91 of the Companies Act, 2013, the Register of members and Share Transfer Books of the Company shall remain closed from 14th July, 2016 to 20th July, 2016 (both days inclusive) for the purpose of Annual General Meeting and for the purpose of determination of shareholders entitled to dividend on equity shares, if declared by the shareholders in the 29th AGM on 20th July, 2016

For Bharat Seats Limited

Sd/-

(RITU BAKSHI)

COMPANY SECRETARY

DATE: 20.06.2016

PLACE: NEW DELHI